

Dekker Centre for the Performing Arts

Policy Type: Operational – Volunteers

Subject: *Volunteers' Rights*

Date Adopted: March 7, 2013

and Responsibilities

Monitoring: General Manager

- Dekker Centre volunteers have the following rights:
 - be treated in a courteous and respectful manner
 - work in a safe environment
 - to receive training for the duties for which they are volunteering
 - to only accept work for which they are trained and feel comfortable doing
 - be kept informed of events and activities at the Dekker Centre
 - to be recognized for their efforts

- Dekker Centre volunteers have the following responsibilities:
 - Accept orientation and training in order to provide quality service
 - Be on time for their shifts
 - Provide their supervisor with as much notice as possible if they are unable to meet a commitment or work a shift
 - Abide by all written policies and guidelines provided to them, relevant to the volunteer work
 - Treat every person with courtesy and professionalism
 - Place a priority on safety while at the Dekker Centre
 - Perform all assigned tasks to the best of their ability, and not report to work while under the influence of alcohol or drugs
 - Refrain from consuming alcoholic beverages from the Bar pre-show or during intermission
 - Be positive about all performances and events at the Centre
 - Bring their best abilities and attitude to the Dekker Centre